

Lehan Drugs and Home Medical Equipment

1407 S Fourth Street, DeKalb, IL 60115

PH: 815.758.0911

FX: 866.509.3169

811 S Perryville Road, Unit #109, Rockford, IL 61108

PH: 815.217.3890

FX: 866.936.0882

1780 Rosenstiel Drive, Freeport, IL 61032

PH: 815.599.1840

FX: 866.936.0882

921 South Peoria Avenue, Dixon, IL 61021

PH: 815.766.3420

FX: 866.509.3169

THIS NOTICE EXPLAINS HOW MEDICAL INFORMATION ABOUT YOU MAY BE USED AND DISCLOSED AND HOW WE GET ACCESS TO THIS INFORMATION. PLEASE REVIEW CAREFULLY.

Personally identifiable information about your healthcare, diagnoses, and your payment for care is called Protected Health Information, or "PHI". We are required by law to maintain confidentiality of the information that identifies you and to provide you with a notice on how, when, and why we may use or disclose your Protected Health Information. Some disclosures described in this notice may be limited by applicable state laws that are more strict than federal standards. If you have any questions about this notice, please contact our Compliance Officer for further information.

Uses and Disclosures: We may use and disclose your PHI. The following disclosures do not require permission.

Treatment: Lehan Drugs may disclose your health information to doctors, nurses, and others who provide your healthcare to coordinate, manage, and provide the best treatment possible.

Family Members/Care Givers: Lehan Drugs may disclose PHI to a family member, close friends, or any other person indicated by you that is directly relevant to your care or payment for your care. You can change or revoke permissions for these individuals at any time.

Payment: Such use and disclosures will occur to obtain payment for providing medical care and services. Your PHI will be sent to your insurance carriers and their intermediaries in order to reimburse the services we provide.

Healthcare Operations: Lehan Drugs may use and disclose your PHI to assess and improve the quality of our services, training, compliance activities, planning, development management, provider review, or underwriting activities.

Business Associates: Lehan Drugs employs services of business associates to assist us in our daily business activities. These business associates are required to comply with all privacy regulations when accessing your PHI.

Legal and Public Health Activities: Lehan Drugs may disclose PHI to comply with workers compensation laws, public health requirements, legal proceedings, health oversight activities, or to law enforcement officers when ensuring your health or safety. Other uses will be made only with your written authorization.

Activities Related to Death: Lehan Drugs may be required to disclose PHI to coroners, medical examiners, or funeral directors so they can carry out duties to determine the cause of your death or prepare your body for burial. We may also disclose your PHI to those involved with locating, storing, or transplanting donor organs or tissue.

Protecting Your Information: You have the right to request the following in regard to the use of your information:

- I. You may ask Lehan Drugs to restrict the disclosures of your PHI to family members, friends, or other persons identified by you.
- II. You have the right to requests copies of your PHI for inspection copying.
- III. You have to right to request amendments and corrections of your PHI.
- IV. You have the right to an accounting of the disclosures of your PHI by Lehan Drugs outside of treatment, operations, payment, business associates.
- V. You have the right to receive a paper copy of this notice upon request.

Making Requests and Filing Complaints: If you wish to make a request to Lehan Drugs regarding your rights above, please use the following information to do so.

For Copies of Disclosures and Notices:

Lehan Drugs

C/O: Bethany Harms, HIPAA Compliance Officer

1407 S 4th Street, DeKalb, IL 60115

(815)758-0911

For Further Information:

Lehan Drugs

C/O: Jonathan Lehan, CEO

811 S Perryville Road, #109, Rockford, IL 61108

(779)423-0542

If you feel your privacy rights have been violated, you may submit a complaint to the HIPAA Compliance Officer or to the Secretary of the Department of Health and Human Services at Hubert H. Humphrey Building, 200 Independence Avenue SW, Washington, DC 20201. You will not be retaliated against for filing a complaint.

This is a summary of our privacy practices. You can visit lehandrugs.com/privacy-policy for the full privacy policy